WHEEL OF SUCCESSFUL INTERVIEWEE

Spend a few minutes reflecting on yourself as an interviewee. Consider what you're currently doing in preparing for interview. Reflect on previous interviews. What do you do well? What doesn't work so well? Consider what you think the successful candidate does that you might not be doing. What do they do well? What factors limit your success - ways in which you stop yourself from performing at interview to your best ability, ie the kind of interview you know you're capable of. Now make a list of all the important qualities which you consider essential to successful interviews. Your list might include words like: *'preparation, 'confidence', 'articulate'*.

QUALITIES OF THE SUCCESSFUL INTERVIEWEE

From your list, **select eight** qualities which you think are most important for success at interviews. Now, label each section of the wheel on the next page with one of the eight characteristics.



Regarding the centre of the wheel as 0 and the outer edge as 10, rank your **degree** of satisfaction with each area by drawing a straight or curved line to create a new outer edge. The new perimeter of the circle represents your WHEEL OF SUCCESS. Which areas of the wheel are most deficient? Where do you need to focus your attention?

The areas which I need to develop are:



The aim is not to make each segment of the wheel a '10' (that would be perfection, which isn't attainable), but to make it more balanced. It will be a much smoother ride. The main areas above can guide you in specifying relevant and valuable steps you can take - starting now - to create greater balance and make the most significant impact on your success. We tend to focus our preparation on the areas where we're strongest as we like to do more of the things we're good at, avoiding those areas we struggle with.

Based on the areas identified by the wheel above, the most valuable steps I can take to ensure my success are:

By taking even small steps in each of the areas above, the deficient areas will be less pronounced, diminishing their negative impact on your interview performance.