

JOB DESCRIPTION FOR

**Specialty Trainees in Oral and Maxillofacial Pathology,
London Rotation (BartsHealth,Guys and St Thomas
and University College NHS Trusts)**

1. The Appointment

These are full-time training post in Oral and Maxillofacial Pathology based as a rotation between the 3 central London Trusts of Guys and St Thomas, BartsHealth and University College Hospital NHS Foundation Trust (UCLH). Initially one post will be held at Guys and St Thomas and the other will commence at BartsHealth but a rotation is to be expected

All 3 Trusts provide complex NHS care serving a large and diverse population.

All the Trusts provides academically led acute and specialist services, to people from the local area, from throughout the United Kingdom and abroad.

Further information about the Trusts, their strategic direction, values and hospitals can be found on the Trusts website at www.uclh.nhs.uk, <https://www.guysandstthomas.nhs.uk> and <https://www.bartshealth.nhs.uk>

The Cellular Pathology service at all 3 Trusts sites prime objectives are to provide hospital clinicians and general practitioners with a speedy, high quality diagnostic Histopathology and Cytopathology service, to carry out research, and to provide a modern teaching programme to medical and dental students and postgraduates. The departments have full CPA accreditation and is approved for training purposes by both the Royal College of Pathologists. The laboratories as part of Health Services Laboratories, participates in all the appropriate national EQA schemes, and has an ongoing quality management programme. The senior medical staff participate in local and/or national EQA schemes relevant to their diagnostic practice.

The pathology service at ULCH is provided at 250 Euston Road, at Guys and St Thomas the Head and Neck service is provided at the Guys site with General Pathology on the St Thomas site, BartHealth pathology service are provided on the Whitechapel site

The TPD is for Oral and Maxillofacial Pathology is Professor Kim Piper with Educational Supervisors at each of the sites Dr Amrita Jay (UCLH), Dr Gillian Hall (GSTT) and Dr Kirshna Suchak (BartsHealth) .

4. Head and neck and Oral and Maxillofacial Services

All Three Unit offers services in Head & Neck and Oral & Maxillofacial Surgery with specialist services providing treatment for benign and malignant conditions of the head and neck region. The Head and Neck Cancer Service work with clinical oncologists, providing the surgical, laser, radiotherapy and chemotherapy needs for this group of patients. Specialist advice is also provided by clinical dieticians and speech and language specialists.

A proportion of complex cases are discussed at the multidisciplinary meeting and managed by the Head and neck team.

Clinical Governance meetings and various audit and research meetings are held following the Head and Neck MDM.

The Head and Neck unit actively participates in various multi-centre clinical trials.

Conditions treated

The service treats patients with head and neck malignancy (cancer) including sarcomas and thyroid cancers. Patients are seen in a specialist multi-disciplinary clinic by a team which includes oncologists, speech and language therapists and dieticians. The team accesses specialist diagnostic services including pathologists and radiologists who have expertise in the diagnosis and treatment of patients with head and neck cancers.

The service also manages non neoplastic disorders of the Oral & Maxillofacial region, the Ears, Nose, Throat, Thyroid, Parathyroid and Neck.

Oral and Maxillofacial and Head and Neck Pathology

* All three centres are tertiary referral centre, a variety of complex ENT, Maxillofacial, Salivary and Thyroid tumours, including sarcomas are reviewed by the pathologists and discussed at the multidisciplinary meetings.

* All centres have over 4000 specimens are received in a year. Amongst these are complex resections, a proportion of which require advanced diagnostic techniques.

* Multidisciplinary meeting for Head and Neck is held every Wednesday at UCLH and BartsHealth and Fridays at GSTT

5. The Role & Its Responsibilities

The post-holder will be accountable to the Educational Supervisor and Clinical Lead for Head and Neck Histopathology.

Main place of employment:

The posts are rotational but initially one post will be based at BartsHealth and one at Guys and St Thomas Trust with rotations also to University College Hospital NHS Foundation Trust. However, it is a requirement of your employment that you be prepared to work at any additional or different location owned or served by the trust, either on an on-going or temporary basis according to the demands of the service.

Informal visits to other Head and Neck centres will be organized during the pre FRCpath part II period. These rotations will be at the discretion of the educational supervisor.

Job Summary:

To train in Oral and Maxillofacial Pathology and contribute to the clinical service of the Department, maintaining high standards of care.

The programme lasts 5 years for those entering the Specialty Trainee grade for the first time.

Duties:

Clinical

Under the supervision of Consultant staff and in conjunction with junior staff, office and laboratory staff, undertake Oral & Maxillofacial and Head and Neck pathology reporting, involving macroscopic description of specimens, selection of tissue for microscopy and ancillary tests, drafting histopathology reports, liaising with colleagues in other specialties and helping to ensure a prompt and efficient diagnostic pathology service.

In addition the post holder will be expected to:

- attend and present cases at Head and Neck Multidisciplinary team meetings
- attend and present cases at Oral Medicine and Oral Pathology clinico-pathological meetings
- participate in the monthly audit meetings
- present cases at black box slide meetings

- help in the maintenance of the Head and Neck postgraduate slide collections.
- help and actively participate in organizing local slide clubs
- assist in teaching and examinations on an occasional basis.
- supervise juniors and laboratory advanced practitioners on an occasional basis.

Training and Assessment

The post holder will agree a training programme with the educational supervisor within 3 weeks of starting and this will be reviewed formally after 3 months. The training agreement will be reviewed every 6 months during training. This agreement will help with the formal appraisal process.

The core curriculum for training in Oral and Maxillofacial Pathology can be accessed on the General Dental Council website (www.gdc-uk.org).

The trainees will receive an induction to the histopathology department at the start of their training. During this period they will be instructed in the Health and Safety protocol and fire evacuation procedure. It is expected that the trainee become familiar with the departmental standard operating procedures relevant to their practice.

A basic knowledge of procedures involved in tissue processing, special stains, immunohistochemistry and decalcification should be gained during the early months of training. This can be achieved by discussion with biomedical scientists.

Training in diagnostic pathology will take place every week with the duty consultant. This will include instruction in macroscopic examination and description of routine biopsies and resection specimens and selection of tissue for processing. The trainee will gain experience in preparing clear and concise pathology reports.

The trainee will be involved in joint reporting of intra operative frozen sections

A year will be spent in general pathology during which the trainee will undertake similar duties as a general histopathology trainee. This will include rotation in all the branches of general pathology, attendance at teaching sessions and attendance at the various Multidisciplinary meetings and study days. The aim is to attain a good knowledge of systemic pathology and to be as competent as a general pathology trainee in the diagnosis of conditions which may also affect the Head and Neck.

Teaching sessions in the relevant general pathology specialties are held

Regular attendance at regional slide meetings and at the Head and Neck EQA meetings is encouraged.

Attendance at Deanery organized study days, national and international specialty conferences and courses are part of the training process.

Attendance at multidisciplinary meetings and clinico-pathological meetings will aid in understanding the effect of histopathological diagnosis on patient management. These meetings will also help in the development of communication skills.

The trainee will have the opportunity to attend sessions at a specialist bone and soft tissue unit prior to the part 2 FRCpath examination.

Research meetings in histopathology are organized by the academic unit; these are valuable sources of ideas for research projects.

The units have their own collection of pathology slides comprising both routine basic pathological entities, as well as more complex cases requiring ancillary tests for diagnoses.

Attendance at a formal teaching course is encouraged in the post FRCpath part 2 period

It is expected that the individual will be supported to engage in appropriate management training during the training period.

The departments have a collection of text books which are available for reference and study during diagnostic sessions. Library membership and access to PUBMED are also provided.

Computing facilities will be available and it is expected that the trainee will have basic data management skills.

Training portfolio:

It is mandatory to maintain a training portfolio, which is held on the Royal College of Pathologists LEPT system <https://www.rcpath.org/trainees/assessment.html>

The post holder will be assessed according to the workplace-based assessments approved for Oral and Maxillofacial Pathology at the National Annual Review of Competency Progression organized by the Health Education England. Training and assessment will be under the direction of the Specialist Training Committee (STC) of the London Deanery.

At an appropriate time in training, usually after approximately 2.5 years the post holder will be expected to take the part 1 FRCPATH and after 4-5 years the part 2 FRCPATH examination (depending on prior experience and competency).

Teaching and Training Experience:

All Specialty Trainees are expected to take part in undergraduate teaching in a variety of formats and will also be expected to contribute to the training and support of doctors and dentists in training.

Research:

The successful candidate is encouraged to initiate and take part in small research projects as well as the publication of case reports and case series. Presentation of research papers at national and international meetings is expected.

Research may be undertaken as “out of training” periods and if appropriate to future career direction post holders without a PhD will be encouraged to obtain a PhD during as a out of training time or after the training.

Clinical Governance:

All trainees are expected to take part in clinical governance activity, including clinical audit, clinical guideline and protocol development and clinical risk management. They will be expected to produce evidence of their contribution in these areas and their audit of their own clinical work as part of their annual appraisal. Clinical governance is assuming ever greater importance within the NHS. The appointee will be expected to contribute and participate in governance activities in depth and breadth. A strong desire to improve governance standards is essential and participation in the departmental audit programme will be expected.

The appointee will have an overriding duty of care to patients and is expected to comply fully with best practice standards. There is a responsibility to comply with Trust policies for personal and patient safety and for prevention of healthcare-associated infection (HCAI); this includes a requirement for rigorous and consistent compliance with Trust policies for hand hygiene, use of personal protective equipment and safe disposal of sharps. Knowledge, skills and behaviour in the workplace should reflect this; and questions will be asked at annual appraisal about application of practice measures known to be effective in reducing HCAI.

