

**Orthodontic Training Programme**  
**London and Kent, Surrey and Sussex**  
**Job Description**

**Post Details**

<b>HEE Office:</b>	
<b>Job Title:</b>	ST1-3 Specialty Training Registrar in Orthodontics
<b>Person Specification:</b>	<b>NRO to complete</b>
<b>Hours of work &amp; nature of Contract:</b>	3 years full time or equivalent
<b>Main training site:</b>	King's College Hospital, London (Alternate weeks)
<b>Other training site(s):</b>	St George's Hospital, London (Alternate Weeks)

**Organisational Arrangements**

<b>Training Programme Director (TPD):</b>	Sofia Ahmad
<b>TPD contact details:</b>	Sofia.Ahmad9@nhs.net
<b>Regional Associate Postgraduate Dental Dean (Dental Core and Specialty Training)</b>	Helen Tippett
<b>Associate Dean contact details:</b>	Workforce, Training and Education (WT&E) NHS England (London and Kent, Surrey and Sussex) 10 South Colonnade, Canary Wharf, London, E14 4PU.  Email: Helen.Tippett1@nhs.net

## **Education and Training**

This is a ST1 appointment in Orthodontics. This is a 3-year post ST1-3 (subject to satisfactory progress at annual review). The post has been allocated a National Training Number.

The post is approved by the Regional Postgraduate Dental Dean in London, Kent, Surrey and Sussex for the training of Specialty Trainees in preparation for the Intercollegiate Specialty Fellowship examination in Orthodontics.

Successful completion of the first three years of the training programme will culminate in a recommendation by the Regional Postgraduate Dean to the GDC that the trainee is eligible for the award of a Certificate of Completion of Specialty Training.

Throughout the 3-year programme the post will provide formal and informal training opportunities with access to educational programmes both within the region and nationally. Training is structured according to the SAC approved clinical guidelines for specialty training in Orthodontics and accepted by the General Dental Council.

The trainee will be expected to develop an educational programme in conjunction with their Educational Supervisor. This will include the need for workplace-based assessments throughout the three-year programme. Educational progress will be reviewed annually (minimum) through the Annual Review of Competency Progression (ARCP) process.

## **Duties and Responsibilities of post-holder**

This is a full-time post based at the Royal County Sussex Hospital (Guildford) and Kings College Hospital, London, and linked with the Faculty of Dentistry, Oral & Craniofacial Sciences at King's College London.

The two centres within the job complement one another by providing varied diagnostic approaches and treatment techniques. The trainee will be expected to liaise with other members of staff and will be encouraged to collaborate with colleagues from other disciplines within both hospitals.

The duties conform to the national curriculum and are at the discretion of the Consultants. Duties are at first focused on the treatment of appropriate malocclusions using removable, functional and fixed appliances. The StR will have access to a Consultant for each clinical session a week and thus have a broad experience base to draw upon. They will be involved with multi-disciplinary clinics, including orthognathic and restorative clinics.

## **Audit/Research**

The trainee will participate in education and training; clinical audit, clinical risk management and the clinical governance activities of both Departments/ Trust's. Participation in research activities will be encouraged.

## **Main Training Site:**

### **King's College Hospital, London**

King's College Hospital is one of the largest and busiest in London, with a well-established national and international reputation for clinical excellence, innovation, and achievement. Two thirds of the clinical activities of the hospital are in support of the socially and economically diverse communities of the boroughs of Southwark and Lambeth. As both a healthcare provider and a major employer with over 7,000 staff, King's plays an important part in helping reduce local, social and health inequalities. The hospital provides a broad range of secondary services, including specialist emergency medicine (e.g. trauma, cardiac and stroke). It also provides a number of leading-edge tertiary services, such as liver transplantation, neurosciences, haemato-oncology, foetal medicine, cardiology and cardiac surgery, on a regional and national basis.

King's College Hospital has an enviable track record in research and development and service innovation. In partnership with King's College London the Trust has recently been awarded a National Research Centre in Patient Safety and Service Quality. It is also a partner in two National Institute for Health Research biomedical research centres. The first is a Comprehensive centre with King's College London and Guy's and St Thomas' NHS Foundation Trust and the second is a Specialist centre with the South London and Maudsley NHS Foundation Trust and the Institute of Psychiatry. King's College Hospital has also recently strengthened its research and development infrastructure in order better to support clinical researchers across the organisation.

The hospital is principally located on a single site, with approximately 900 beds, but has a number of important outlying satellite services including dialysis, foetal medicine, cardiac diagnostics, and outpatient outreach clinics in other locations. It works in close collaboration with other health providers in Southeast London, including Primary Care Trusts, to ensure the sustainability and excellence of services across the area. In recent years, there has been substantial investment in both the facilities and resources of the hospital, which has transformed the quality of care that it now delivers.

Further information about King's can be found on its website, [www.kch.nhs.uk](http://www.kch.nhs.uk).

The Trust has an annual income in excess of £570m, the majority of which is derived from Primary Care Trust commissions. However, education and research are also important sources of income, currently contributing around 8% of the total. The Trust is embarking on a strategy to achieve greater diversification of its income, with growth anticipated in tertiary referrals, research and commercial services activities. There is also a developing fund raising partnership with the King's College Hospital Charity."

King's College Hospital offers a family friendly working approach for all staff to ensure a good work-life balance. It is an environment where family life is promoted, and this will be a feature of your annual appraisal. The Trust provides childcare advice and nursery facilities in conjunction with a supportive mentoring and career planning programme. Applications for job sharing are welcome.

## Department Description:

The Orthodontic Department forms part of the King's College London School of Dentistry and as such is split over 2 sites: Denmark Hill and London Bridge. The orthodontic service provision forms part of the Trust's Clinical Service in Dentistry. In an average year, approximately 2,700 new patients are referred to the department and 15,000 patients attend the department, on an outpatient basis, for treatment. Currently, only those patients who warrant hospital orthodontic care (rated as having an Index of Orthodontic Treatment Need grade 4 or grade 5) are accepted for treatment within the department. Many patients require input from other specialists as part of their care, namely Oral and Maxillofacial Surgery, Restorative and Paediatric Dentistry.

The department is situated on the 1<sup>st</sup> floor of King's College Dental Hospital. It comprises 18 dental chairs in an open clinic and 1 fully equipped enclosed side surgery, for the delivery of dental care. 5 dental chairs on the main clinic are used for undergraduate teaching and learning.

### Orthodontic Staff

Miss H Tippett	5 PAs
Mr G Mack	8 PAs
Mrs S Patel	7 Pas
Mr S Patel	7 PAs
Mrs M Shahid Noorani	Clinical Lead 5 PAs KCH and 2 PAs QMH
Miss E O'Higgins	2 PAs
Mr S Grewal	6 PAs
Miss R Stephens.	7 PAs KCH
Miss G Brown	2 PAs KCH 4 PAs QMH
Mr J Seehra	2 PAs
Miss A Keshtgar	3 PAs KCH and 4 PAs St Georges
Mr M Mousavi	Specialist Orthodontist 2 PAs
Mrs R Connor	Specialist Orthodontist 2 PAs
Miss C Burnett	Orthodontic Therapist 8 PAs
Miss H Motahari	Orthodontic Therapist 10 Pas
Miss A Phian	Orthodontic Therapist 10 PA

### Specialist Trainees

Post-CCST	1.8 WTE (4 part time post-CCST)
Specialty Registrar	7 part time StRs
Postgraduate Trainees (KCL)	6 part time PG's

### **Interdisciplinary Clinics held with following:**

#### **Oral and Maxillofacial Surgery Consultants**

Mr J Osher

Dr K Fan

Ms F Ryba

Mr B Robertson

Mr N Vig

Mr A Ujam

Mr S Mistry

#### **Restorative Consultants**

Prof I Blum (Clinical Lead)

Mr A Alani

Miss D Chatzistaviranou

Mr A Maglad

#### **Consultant Paediatric Dentists**

Miss M Ahluwalia

Dr S Sood

Miss M Patel

Miss T Gohil

#### **Oral Surgery Consultants**

Miss C Bryant

### **Teaching and training**

King's College Hospital, as a major teaching hospital, works in partnership with the KCL School of Dentistry to provide the highest possible quality of dental education. The quality of King's graduates supports the performance of the Trust. The mutual interest of the Trust and School in quality dental education is supported by the SIFT contract.

The trainee will be expected to participate in undergraduate teaching. These activities would include the planning and review of teaching, and the assessment of students which could, where properly structured, be undertaken simultaneously with service delivery commitments.

There is a DCP School based at King's College Hospital. The trainee will be expected to participate in the training of orthodontic nurses and therapists.

### **Clinical Governance**

The post holder will be expected to contribute and participate in the Department's ongoing clinical audit programme and will carry out all necessary administrative duties associated with the care of their patients.

The post holder has a general duty of care for their own health, safety and well-being and that of work colleagues, visitors and patients within the hospital, in addition to any specific risk management or clinical governance accountabilities associated with this post.

To observe the rules, policies, procedures, and standards of King's College Hospital NHS Foundation Trust together with all relevant statutory and professional obligations.

To observe and maintain strict confidentiality of personal information relating to patients and staff.

To be responsible, with management support, for their own personal development and to actively contribute to the development of colleagues.

All employees must hold an 'nhs.net' email account which will be the Trust's formal route for email communication. You are therefore required to check this regularly and to deal with such communication promptly.

### **Infection Control Statement**

The post holder has an important responsibility for and contribution to make to infection control and must be familiar with the infection control and hygiene requirements of this role.

These requirements are set out in the National Code of Practice on Infection Control and in local policies and procedures which will be made clear during your induction and subsequent refresher training. These standards must be strictly always complied with.

## **Second Training Site:**

### **St George's University Hospitals NHS Foundation Trust**

St. George's University Hospitals NHS Foundation Trust is one of the largest healthcare units in the United Kingdom accommodating around 1170 beds and treating around 89,000 inpatient and day cases, and over 448,000 outpatients annually. The Trust employs over 6,000 staff incorporating 1,100 Medical & Dental Staff. It provides general acute services together with specialty services including neurosciences, cardiothoracic, and specialist children's services.

St. George's University Hospitals NHS Foundation Trust is the main teaching hospital in the western sector of the South Thames, and as such has developed links with most district general hospitals throughout South Thames West, and supports a significant training programme for junior doctors who rotate through the Trust.

The Trust is on three sites, St George's Hospital, the base for acute general medicine and surgical services, Queen Mary's Hospital, Roehampton (QMR), and St John's Therapy Centre, Battersea, where therapy services and services for care of elderly patients are now based. The Trust serves a resident population of about 300,000 and serves two local Primary Care Trusts, Wandsworth and Sutton & Merton which have a total population of approximately 600,000 between them.

As well as acute hospital services, we provide a wide variety of specialist and community hospital based care and a full range of community services to children, adults, older people and people with learning disabilities. These services are provided from Queen Mary's Hospital, Roehampton, 11 health centres and clinics, schools and nurseries, patients' homes and Wandsworth Prison.

Further information about St Georges can be found at [www.stgeorges.nhs.uk](http://www.stgeorges.nhs.uk)

### **St George's University of London**

St. George's, University of London, is the only remaining independently governed medical school in the country. A College of the University of London, we have been providing medical and healthcare training for over 250 years.

Our Mission is "to promote by excellence in teaching, clinical practice and research, the prevention, treatment and understanding of disease." 5,500 students' study at St George's, divided between two faculties, Medicine & Biomedical Sciences, and Health & Social Care Sciences (a joint venture with Kingston University). Our courses range from medicine, biomedical sciences, nursing, midwifery, physiotherapy, to therapeutic and diagnostic radiography as well as postgraduate courses.

St George's prides itself on providing the highest standard of learning through the latest in teaching and learning resources, exceptional research, innovative course development, enterprise and innovation, and strategic partnerships. We were the first to introduce a 4-year MBBS Graduate Entry Programme (GEP) open to graduates from all disciplines.

In research, we are equally as innovative and driven by high standards of excellence to advance healthcare, ranked 4th in the UK for global impact in the 2014 Research Excellence Framework. In addition to a broad clinical trials portfolio, academic research is focussed on a number of themes organized within three recently created Research Institutes: Cardiovascular and cell science (including the Neurosciences Centre), Infection and Immunity and Population health.

St. George's success has been aided by our strategic partnerships with other institutions. Our life-long partnership with St. George's Hospital, together with our joint Faculty of Health, Social

Care and education has created a unique learning and research environment. Supporting research and educational programs which takes advantage of the co-location of high quality clinical and academic expertise on a single site is an explicit joint strategic priority for the university and trust and has already proved highly successful. More information about the Education and Research at St George's University of London can be found at [www.sgul.ac.uk](http://www.sgul.ac.uk).

### **Orthodontic Consultant Establishment**

The Consultant team at St Georges Healthcare NHS Trust comprises of three posts. There are Orthodontic trainees (both StR and Post CCST) from Guy's and King's College Hospital as well as DCT trainees.

There are consultant led joint clinics with Oral and Maxillofacial Surgery, Restorative dentistry and with the Paediatric Dental team.

**Main Duties/Key Results Areas:** Focusing, where possible, on outcomes qualitative as well as quantitative.

The following responsibilities are common to all posts in the Trust and should be included at some point in the job description.

To have responsibility for the Health, Safety and Welfare of self and others and to comply at all times with the requirement of the Health and Safety Regulations.

To ensure confidentiality at all times, only releasing confidential information obtained during the course of employment to those acting in an official capacity in accordance with the provisions of the Data Protection Act and its amendments.

To work in accordance with the Trust's Equal Opportunities policy to eliminate unlawful discrimination in relation to employment and service delivery.

To promote at all times equal opportunities for staff and patients in accordance with St George's Healthcare policies to ensure that no person receives less favourable treatment than another on the grounds of: age; disability; marriage and civil partnership; pregnancy and maternity; race (ethnicity); religion or belief; sex (gender); gender reassignment or sexual orientation.

To ensure skills are up-to-date and relevant to the role, to follow relevant Trust policies and professional codes and to maintain registration where this is a requirement of the role.

To undertake such duties as may be required from time to time as are consistent with the responsibilities of the grade and the needs of the service.

This job description is not an exhaustive document but is a reflection of the current position. Details and emphasis may change in line with service needs after consultation with the postholder.

St George's Healthcare NHS Trust is an Equal Opportunities employer and operates a No Smoking Policy.



## Staff involve in Training

Name	Job Title	Site	Role
Mrs M Shahid Noorani	Consultant/ Clinical Lead	KCH	Clinical supervisor
Miss H Tippett	Consultant	KCH	Clinical supervisor
Mr G Mack	Consultant	KCH	Clinical supervisor
Mrs S Patel	Consultant	KCH	Clinical supervisor
Mr S Patel	Consultant	KCH	Clinical supervisor
Miss L O'Higgins	Consultant	KCH	Clinical supervisor
Mr S Grewal	Consultant	KCH	Clinical supervisor
Miss G Brown	Consultant	KCH	Clinical supervisor
Mr J Seehra	Consultant	KCH	Clinical supervisor
Miss L Davenport Jones	Consultant/ Clinical Lead	SGH	Clinical supervisor
Miss S Radia	Consultant	SGH	Clinical supervisor
Miss A Keshtgar	Consultant	SGH/KCH	Clinical supervisor
Mr Tom McDonald	Consultant	SGH	Clinical supervisor

## Summary of Duties and Timetable (Provisional)

### Three Years of Training Programme

- History taking and treatment planning for new patients prior to and in conjunction with the Consultant Orthodontist.
- Treatment of patients, under supervision, with a wide range of malocclusions of varying complexity utilising a range of appliance systems.
- Attend and participate in multidisciplinary clinics.
- Attend and participate in regular journal club meetings.
- Participate in the audit programme and present at departmental audit meetings.
- Undertake an active role in research.
- Maintain the database of patients under individual care and a personal log book of caseload.
- Undertake other administrative duties as required to assist in the smooth running of the departments and provide a high standard of patient care.

**Indicative timetable (details are subject to change in line with SAC Guidelines)**

**Week 1 - KCH**

	Mon	Tue	Wed	Thu	Fri
AM	Treatment	Study	Treatment	Treatment	Pan London Teaching /study
PM	Treatment	Treatment	Study	Treatment	New Patient Clinic

**Week 2 – St Georges**

	Mon	Tue	Wed	Thu	Fri
AM	Treatment	Treatment	New Patient clinic	Treatment	Pan London Teaching /study
PM	Study	Treatment	Treatment	Treatment	Study

**Terms and Conditions of Service**

The appointment is made subject to Terms and Conditions of Service 2016 for Hospital Medical and Dental Staff. All appointments are subject to Pre-Employment checks including verification of references, GMC Fitness to Practice updates, disclosure and barring service checks, work health assessments and immigration status checks.

**Study Leave**

Will be allocated as 30 days per year, but this will include some of the taught and timetabled sessions during the week. Attendance at courses that are outside timetabled activities (conferences and outside courses) will be at the discretion of the TPD/AES/Clinical Lead.

**Annual Leave**

Annual leave entitlement will be split pro-rata between sites and should be booked in accordance with department/ Trust policy.

**Medical Indemnity**

As you will only be indemnified for duties undertaken on behalf of the Trust, it is advisable to be a member of a Medical Defence Union.

**Notice Period**

The notice period for this post is three months given by either party.

