NHS England

Public Health Pan-London ARCP Evidence Checklist 2026

Please **ONLY** use the document templates indicated below, and those embedded within the e portfolio. Failure to do this will result in an Outcome 5, due to incomplete evidence. Failure to submit the further information requested by the Outcome 5 deadline (within 10 working days), will result in an Outcome 2 or 3 (unless the panel chair has agreed an exception). For further details on each of the ARCP outcomes, please refer to the Gold Guide.

All forms requiring a signature (Registrar, ES or TPD) are indicated in the table below. These should be signed using a hand-written signature – (scanned copy acceptable).

A typed name or digitally generated signature will result in an Outcome 5.

It is your responsibility to check and update the CCT date on your portfolio using the CCT calculator. The ARCP panel will finalise. This applies to all Registrars from ST1-5.

All documents should be uploaded to: ARCP folder (sub-folder ARCP 2026).

Documentation required by ARCP panel	Location of paperwork	Annual ARCP (Incl if on MSc)	Final ARCP	OOP C/E/P/R	OOP T	ACF / CL	Parental / Sick leave
Last ARCP Outcome Form Not required for first ARCP. Registrars must retain a signed copy of their latest outcome form.	**Document label:** Outcome form + year	X			X	X	
All previous ARCP Outcome Forms Registrars must retain a signed copy of their latest outcome form – please contact HET if unavailable.	**Document label:** Outcome form + year		X				
Learning Agreement Form (completed at the start of your current placement – to demonstrate what LOs covered during placement) **SIGNED by ES and SpR TPD for first LA or when requested by TPD**	[Learning Agreement Form](#) **Document label:** Learning agreement dates and placement	X (not required if on MSc)	X		X	X	
Educational Supervisors Report(s) One form for every placement since last ARCP (of over one month duration). **SIGNED by ES and SpR** *(for placements over one month)* (ACF/CL – not required if on an academic placement- only an academic progress form is required)	[Educational Supervisor Report Form](#) **Document label:** Placement, dates and ES	X	X		X	X (see col 1)	
Academic Progress Form **SIGNED by AS, and SpR**	[Academic Progress Report Form](#) **Document label:** Academic report and ES name					X	

Pre-ARCP Report For reference of overview of training and wider contribution incl. citizenship Includes 360 date and exam evidence **No signature required**	[Pre-ARCP Report](#) **Document label:** Pre ARCP form + date	X	X		X	X	
CCT Calculator **No signature required**	[CCT Calculator](#) **Document label:** Calculator + date	X	X		X	X	X
Form R parts A & B *Registrar to add areas of work since last ARCP* **Submission confirms signature**	Form R (via [TSS – TIS Self-Service](#)) (Upload completed form to your portfolio) **Document label:** Form A & Form B	X	X	X	X	X	X
OOP Progress Form **SIGNED by Supervisor and SpR**	[OOP Update Form](#) **Document label:** OOP report			X (not OOPC)			
360 Feedback	**Document label:** 360 Feedback + date		X				