

# Job Description

<b>Position:</b>	<b>Speciality Registrar in Paediatric Dentistry ST4</b>
Division:	Surgical
Responsible to:	Thayalan Kandiah
Reports to:	Meera Ahluwalia (KCH) Sophie Marshall (SaSH)
Location:	East Surrey Hospital and King's College Hospital

## Job purpose

The trainee will initially follow a 2 year period of clinical training. Towards the end of the training period, the trainee will be required to pass the IFSE Examination in Paediatric Dentistry the end-point of training, leading to eligibility for applying for Consultant in Paediatric Dentistry position.

## Surrey & Sussex Healthcare NHS Trust (SaSH)

Surrey and Sussex Healthcare NHS Trust is a major local employer, with a workforce of about 3,100, and provides acute and non-acute services to a resident population of 353,000 and thousands more patients from the catchment area.

### Paediatric Dentistry.

The current service is led and provided by two Consultants in Paediatric Dentistry. Patients are predominantly referred from GDPs. The department aims to develop a comprehensive diagnostic and advice service in all the restorative sub-disciplines, providing secondary care treatment for appropriate patients, and, with Special Care Dentistry, developing an integrated care pathway for the special care patient from childhood to maturity.

There are regular joint clinics with the Consultant Orthodontist and established strong working relationships with Oral & Maxillofacial Surgery, Orthodontics and Special Care Dentistry in the management of patients with trauma, hypodontia, complex medical histories, genetic and developmental disorders.

Paediatric oral surgery is provided in association with the other specialties within the unit, including outpatient treatment under local anaesthesia or inhalation sedation and day case general anaesthetic treatment.

Regular joint clinics in Facial Deformity, Orthodontics/Restorative dentistry and Orthodontics/Paediatric dentistry provide a comprehensive advice and treatment service for patients with complex needs.

To discuss department or arrange a visit to the Trust, please contact Mr T Kandiah or Ms S Marshall, Consultants in Paediatric Dentistry, on 01737 768511 Ext: 6233

## SaSH values

As an employee of Surrey and Sussex Healthcare NHS Trust, you have an individual responsibility to treat everybody with:

<b>Dignity and Respect:</b> we value each person as an individual and will challenge disrespectful and inappropriate behaviour.	<b>One Team:</b> we work together and have a 'can do' approach to all that we do recognising that we all add value with equal worth.
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<b>Compassion:</b> we respond with humanity and kindness and search for things we can do, however small; we do not wait to be asked because we care.	<b>Safety and Quality:</b> we take responsibility for our actions, decisions and behaviours in delivering safe, high quality care.
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## SaSH objectives

1. **Safe** – Deliver standardised, safe, high quality care, which pursues perfection and puts SASH in the top 25% performers nationally.
2. **Effective** – As a teaching hospital, deliver effective and sustainable clinical care, which focus on outcomes, innovation and technology.
3. **Caring** – Develop the compassionate care we provide in partnership with patients, staff, families, carers and community services.
4. **Responsive** – Be the hospital of choice for our local people delivering services in response to the needs of our population.
5. **Well led** – Be a high quality employer that focuses on staff health and wellbeing and delivers patient-centred, clinically-led, efficient services.

## King's College Hospital

King's College Hospital is one of the largest and busiest in London, with a well-established national and international reputation for clinical excellence, innovation and achievement. Two thirds of the clinical activities of the hospital are in support of the socially and economically diverse communities of the boroughs of Southwark and Lambeth. As both a healthcare provider and a major employer with over 7,000 staff, King's plays an important part in helping reduce local, social and health inequalities. The hospital provides a broad range of secondary services, including specialist emergency medicine (e.g. trauma, cardiac and stroke). It also provides a number of leading edge tertiary services, such as liver transplantation, neurosciences, haemato-oncology, foetal medicine, cardiology and cardiac surgery, on a regional and national basis.

King's College Hospital offers a family friendly working approach for all staff to ensure a good work-life balance. It is an environment where family life is promoted and this will be a feature of your annual appraisal. The Trust provides childcare advice and nursery facilities in conjunction with a supportive mentoring and career planning programme. Applications for job sharing are welcome.

## King's College Dental Institute

As the largest, most influential centre of excellence in the UK for oral and dental research, with an outstanding record for quality assurance in learning and teaching, King's College Dental Institute is one of the top five centre's of excellence for dental education, research and oral healthcare provision in the world. The Institute's

international excellence in research has been confirmed by the outcome of the 2008 UK Research Assessment Exercise (RAE).

### **The Department of Paediatric Dentistry**

The Department of Paediatric Dentistry provides three main functions: education of undergraduate and postgraduate dental students, delivery of specialist clinical care to patients, and research.

The Paediatric Dentistry Department has eight dental chairs in large closed surgeries, designed to support the treatment of children under IV, or IH sedation, for the care of medically compromised children. The space includes a dedicated recovery area, a seminar room and additional office space.

Specialist services in paediatric dentistry are provided at Kings under local anaesthesia, inhalation sedation and intravenous sedation and general anaesthetic.

We also run a weekly all day Trauma clinic for those patients that require treatment or review following their accident.

We offer a daily emergency service for those patients presenting with acute infection, trauma or severe pain.

The day-case general anaesthetic facility is located within the Day Surgery Unit. Paediatric dentistry has 4 day-case operating sessions per week of which 2 are for extraction only and the other 2 are for dental care and minor oral surgery primarily for children with medical and or special needs or disabilities.

Multidisciplinary clinics held within the department include:

- Hypodontia clinic
- Joint Paediatric Dentistry/ Orthodontics/Oral Surgery clinics
- Joint Restorative and Paediatric Dentistry clinic.
- Joint Paediatric Dentistry and Oral Medicine

### **Main duties and key responsibilities**

This post is based at Surrey and Sussex NHS Trust, and King's College London Dental Institute. The post-holders' timetables will include split clinical weeks to attend Surrey and Sussex NHS Trust (East Surrey Hospital) and Kings Dental Institute to pursue their clinical training. The London KSS training will be Consultant led and training will include contribution to the following clinics:

#### **Consultant Paediatric Dental Clinics**

A wide range of patients are referred to these clinics. These patients include those with complex behavioural problems, dental anomalies, dento-alveolar trauma, advanced restorative problems and minor oral surgical procedures.

#### **Special Needs Clinics**

Examination, treatment planning and treatment is undertaken on these clinics for a variety of patients with special medical, dental and behavioural needs. These include those with severe learning disabilities, and a wide range of medically

compromised patients including referrals from oncology, hepatology, cardiology and transplant specialities. In addition, children with rare genetic conditions are seen.

#### Multidisciplinary Clinics

The trainee will have exposure to the following clinics:

Hypodontia

Mixed dentition

Advanced paediatric dentistry and restorative.

Joint Paeds/Ortho/Oral Surgery

These clinics involve consultants in Paediatric Dentistry, Orthodontics and Restorative Dentistry.

#### Trauma Clinics

These clinics are for assessment and treatment of patients with dento-alveolar trauma.

#### Day Stay Theatre Lists

Comprehensive care is provided under general anaesthesia for children with a variety of special needs.

The successful applicants will work alongside other full-time NHS StRs in Paediatric Dentistry.

The trainee would be expected to undertake audit projects, research, submission of manuscripts for publication and quality improvement projects within their training period. Adequate time is built into the timetable for these activities.

The trainee would be expected to participate in Journal Club meetings and the monthly departmental Clinical Governance meetings.

## Key attitudes and behaviours

It is expected that the trainee:

- Is flexible in shift/working patterns to meet the needs of the service
- Is able to participate as a team member
- Is willing to accept additional responsibilities as delegated by senior staff
- Displays SASH Values: Dignity and Respect, One Team, Compassion, Safety and Quality

**This is an outline job description designed to give an overview of the responsibilities of the post. The post holder will be expected to be flexible to respond to change and organisational need. The post holder will also be expected to contribute to the wider corporate and organisational needs of the Trust as appropriate.**

## General

### Information Governance

Whilst employed by the Trust you may have access to patient or staff information, this information must be kept confidential and must not be disclosed to anybody other than when acting in an official capacity. The unauthorised use or disclosure of patient or other personal information is a dismissible offence for Gross Misconduct under the Trust's Disciplinary Policy, and could also result in criminal prosecution. All staff must work in accordance with the General Data Protection Regulation (GDPR) and familiarise themselves with the Trust's information governance and related policies and procedures.

If this post involves the collection, entry, change or deletion of any data items either electronic or manual (e.g. the Trust Patient Administration System) it is your responsibility to ensure that as far as is reasonably possible, you have ensured that those details are accurate and up-to-date.

If this post manages members of staff, it is your responsibility to ensure that these staff are made aware of Trust policies and procedures relating to their area of work and to ensure that these are followed at all times. This post must also ensure that staff receive adequate and relevant training required by them to enable them to carry out their duties.

All employees must familiarise themselves with and adhere to all Trust policies and procedures including the following:

- Risk Management Policy and Strategy
- No Smoking at Work
- Equal Opportunities in Employment, including the Disability

Discrimination Act

- The Caldicott Principles

### **Safeguarding children and adults at risk of abuse**

All Trust employees have a responsibility to safeguard and promote the welfare of children and adults at risk of abuse. As such, you have a duty to familiarise yourself with the local Safeguarding Adult and Children policies available via SASHnet.

### **No Smoking Policy**

Surrey and Sussex Healthcare NHS Trust is a smoke free Trust covering trust premises, grounds and any trust owned vehicle. Staff should not smoke during their working hours and will be protected from passive smoking both in the Trust and whilst making home visits.

### **Research**

The Trust manages all research in accordance with the UK Policy Framework for Health and Social Care Research. As an employee of the Trust, you are required to comply with all reporting requirements, systems and duties of action put in place by the Trust to deliver research governance standards.

### **Intellectual Property**

From time to time during the normal course of your employment you may generate Intellectual Property (IP) which may have value in the delivery of better patient care.

Where such Intellectual Property (IP) is created in the course of your employment or normal duties then under UK law it will generally belong to the Trust, unless agreed otherwise in writing between you and the Trust.

The Trust management procedures for Intellectual Property (IP) have been approved by the Trust Board and can be found on the Trust Intranet Site. Trust Procedures are consistent with the Management Framework for Intellectual Property (IP) of the Department of Health. You are required to comply with these procedures.

## Example Timetable

### ST4 4 week rota

		Monday	Tuesday	Wednesday	Thursday	Friday
<b>Am</b>	Activity*	NPC	NPC  1 <sup>st</sup> Tues of each month Joint clinic	3:4 Hypodontia clinic 1:4 Admin	IS Treatment clinic	Wk 1/3/4 GA Wk 2 Treatment
	Trainer	MA	SM	MA	SM	TK GA SM wk 2
	Location	KCH	E Surrey	KCH	ESurrey	E Surrey
<b>Pm</b>	Activity*	PBA	Admin /Research /Audit	1:2 Joint Paeds/Ortho/OS  1:2 Trauma clinic	Admin	Wk 1/3/4 GA Wk 2 NPC
	Trainer	MA	TK	MA	TK	TK GA SM wk 2
	Location	KCH	E Surrey	KCH	E Surrey	E Surrey

NPC- New patient clinic  
IS- Inhalation sedation  
GA- General anaesthetic



